



Ministry of Tourism & Entertainment

64 Knutsford Blvd, Kingston 5, Jamaica
Telephone: (876) 920-4926
Facsimile: (876) 906-0198

Website: <http://www.mot.gov.jm> E-Mail: entertainment.division@mot.gov.jm

APPLICATION FOR EVENT EXTENSION

To The Minister of Tourism & Entertainment

- Company Name: _____ TRN/TCC #: _____
- Address: _____
- Telephone: _____ Fax: _____
- Contact Person (s): _____ E-Mail: _____
- Event Title: _____
- Event Type: Community Treat/ Bingo Party/ House Party/ Concert/ Boat Ride/Event on JTB Calendar/Outdoor Festival/Indoor Festival/Film Event/Street Dance/Party/Other Special Event
- Proposed Date of Event: _____ # Jamaicans hired on this event¹: _____
- Proposed Location: _____
- Projected Budget: _____
- Police Permit Granted : Yes No Police Division _____
- Places of Amusement License Granted: Yes No Parish: _____
- Places of Amusement License # : _____
- Current Termination time: 12:00 a.m. 2:00 a.m. Extension requested until: _____
- Reason for Extension Request:

**PLEASE ENSURE THAT ALL REQUIREMENTS STIPULATED BY THE LOCAL PARISH COUNCIL AND THE POLICE ARE COMPLIED WITH
APPLICATION MUST BE SUBMITTED FIVE (5) WORKING DAYS PRIOR TO EVENT.**

CONDITIONS

The Event Extension is granted under the following terms and conditions:

- [a] Promoter will comply with all conditions under which Police Permission is granted.
- [b] The event is not being held in close proximity to a hospital, nursing home, infirmary, residential neighbourhood, hotel or guest house in order to cause an annoyance to such persons in the vicinity;
- [c] Event has been rated and all sound systems comply with stipulated rating;
- [d] Promoter states clearly the reason(s) extension should be granted and any mitigating measures employed

*Note:

Applications must be made through the Ministry of Tourism & Entertainment. Applications are available on request and must be submitted at least 7 working days prior to staging of event. List of event promoters including name, position, Tax Registration Number (TRN) should be submitted with the extension request. The Ministry of Tourism & Entertainment **MUST** be aware of the status of any application to the Police.

I/We hereby agree and bind myself/ourselves, to indemnify fully and save harmless, the Ministry of Tourism & Entertainment and their officers, agents, officials, and employees from any or all actions, claims, demands, damages, loss or expense whatsoever arising from or incidental to the issuing of this extension. The applicant agrees to abide by the conditions specified in this application.

SIGNATURE OF APPLICANT _____ TITLE _____

PRINT NAME _____ DATE _____

¹ Personnel hired for the event includes security, sound systems, transport company etc.